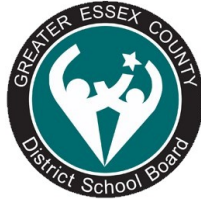


GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD

Gale Hatfield
Chairperson of the Board



Vicki Houston
Director of Education

Elementary Vice-Principal, Secondary Vice-Principal and Secondary Principal

The Greater Essex County District School Board invites applications both internally and externally for addition to our pool of qualified candidates for:

Elementary Vice-Principal
Secondary Vice-Principal
Secondary Principal

Job Summary:

The Greater Essex County District School Board is home to over 36,000 students in Southern Ontario with 4,700 staff member while operating and maintaining 53 elementary school and 14 secondary schools in 9 municipalities. We also operate alternative and continuing education programs for the community. We serve a diverse community and are committed to welcoming all into our schools.

Nature & Scope of Position:

Application packages are available for download under the "Careers" tab at publicboard.ca. Applications, as described in the application package, must be received electronically addressed to: Kari Bryant, Superintendent of Human Resources by email only to: p/vpapplications@publicboard.ca.

Qualifications:

- Applicants must hold full qualification by the date listed in the application package - September 2026
- Principal Qualification Program Part 1 must be completed in order to apply
- Elementary - Special Education Part 1 or Special Education for Administrators (Principal candidates)
- Principal candidates must have three years experience as a Vice-Principal at the time of application
- Demonstrate a commitment to and documented success in working to create a fair, inclusive, anti-racist environment for all stakeholders, and to supporting diverse constituencies and populations.

An application package should include:

- Cover letter
- Resume (two to three pages)
- Statement of Leadership including Lived Experiences of Equity, Diversity and Inclusion based on the Ontario Leadership Framework
- Principal Performance Appraisal (Principal Candidates)
- Teacher Performance Appraisal (Vice-Principal Candidates)
- Two references and their contact information

Qualified persons are invited to submit an **application package as one pdf file to pvpapplications@publicboard.ca on or before 4:00 p.m. on Monday, November 3, 2025. Do not copy or email any other person or mailbox.**

Director of Education, Vicki Houston
Greater Essex County District School Board
451 Park Street West, Box 210
Windsor, ON N9A 6K1
Posting Number: 2025-171

The Greater Essex County District School Board actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to:

- *First Nations, Métis and Inuit peoples, and all other Indigenous peoples;*
- *members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;*
- *persons with visible and/or invisible (physical and/or mental) disabilities;*
- *persons who identify as women; and*
- *persons of marginalized sexual orientations, gender identities, and gender expressions.*

We recognize that many of these identities intersect and therefore, equity, diversity and inclusion can be complex. We value and respect the contributions that each person brings to enriching the Board and are committed to ensuring full and equal participation for all in communities that we serve.

The Greater Essex County District School Board has an accommodation process in place that provides accommodations for employees and applicants. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), the GECDSB strives to ensure that all recruiting processes are non-discriminatory and barrier-free. If you require an accommodation based on any Code-protected ground under the Ontario Human Rights Code for your interview, testing, and/or practicum, please advise the Recruitment Team member when contacted for an interview, testing and/or practicum. This will ensure that the appropriate accommodation(s) are in place prior to you attending.