



Kawartha Pine Ridge District School Board Job Posting

Job Title: Occasional Retired Principals and Vice-principals
Start Date: Successful candidates will be added to our P/VP occasional/supply list.
Closing Date: November 21, 2025, at 4:00PM EST.

Who We Are:

The Kawartha Pine Ridge District School Board (KPR) offers a world-class education for approximately 35,000 students in 87 schools. Spanning over 7,000 square kilometers, across diverse rural and urban communities in southeastern Ontario, KPR serves the Municipality of Clarington, Northumberland and Peterborough Counties, and City of Quinte West/Murray Ward.

The Board is situated on the traditional territory of the Michi Saagiig Anishinaabeg people, serving three vibrant Indigenous communities which include Alderville First Nation, Curve Lake First Nation and Hiawatha First Nation.

Today, the Kawartha Pine Ridge school district is home to many First Nations, Métis and Inuit peoples and we acknowledge the contributions and accomplishments of all Indigenous people across Turtle Island, current and throughout history.

All positions in the Kawartha Pine Ridge District School Board support the school's priority of student achievement and the Boards mission to educate our students to excel in learning, to succeed in life and to enrich our communities.

Our Commitment:

Kawartha Pine Ridge District School Board is committed to a qualified workforce that is representative of the diversity of the people of Ontario and across the communities we serve. We welcome applications from candidates with diverse background and lived experiences as a member of a marginalized group, including but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples;

- Members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;
- Persons with visible and/or invisible (physical and/or mental) disabilities;
- Persons who identify as women; and
- Persons of marginalized sexual orientations, gender identities, and gender expressions.

Kawartha Pine Ridge District School Board is committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodation through any stage of the recruitment process please make them known when contacted and we will work with you to meet your needs.

Kawartha Pine Ridge District School Board is an Equal Opportunity Employer. For more information about what this means in our organization, please refer to our website at www.kprschools.ca (see "Careers" section).

Mandatory Qualifications:

- Ontario College of Teachers (OCT) certificate in good standing.
- Completed principals' qualifications including part 1 and part 2.
- Past experience as a Principal and/ or Vice-principal is required.
- A Police Record Check with Vulnerable Sector Search (VSS) and Pardoned Sexual Offenders Database Search dated within six (6) months prior to the date of hire, is a requirement for employment.

Application Process:

- **Stage One:** Application Review
- **Stage Two:** Phone Interview
- **Stage Three:** Professional References

How to Apply:

Interested applicants are invited to submit the follow documents through our online portal, Apply to Education (ATE Job Code: 3988854), by the closing date to be considered for this opportunity:

- **Cover Letter** (one page): A one-page introduction to express your interest in the position, highlights of your leadership and your readiness for the role.

- **Resume** (maximum of three pages): Resumes should be in chronological format and include dates of education background, additional qualifications, and work experience. Optional components include community involvement and publications/awards/recognitions.
- **References:** References must include three (3) professional references who have supervised you, one of which must be your most recent Supervisory Officer or Supervisor.
- **Previous Performance Appraisal:** Upload your most recent Principal or Vice-principal appraisal on ATE.

If you have any questions regarding this position, please reach out to pvp_recruitment@kprdsb.ca to discuss further.

We thank you for your application and your interest in this position, at this time, we will only be contacting candidates who are selected to move forward in the recruitment process.

Jaine Klassen Jeninga
Chairperson of the Board

Rita Russo
Director of Education

Mark Loya
Superintendent of Human
Resource Services, People
& Culture