



# Grand Erie District School Board

Invites applications for

## Elementary and Secondary Principal and Vice-Principal Pools

The Grand Erie District School Board is guided by our vision to Learn, Lead, and Inspire and our shared mission to build a culture of learning, well-being and belonging to inspire each learner. Grand Erie's 3,000 employees provide quality education to approximately 28,000 full-time equivalent students who attend our 73 schools. The Board spans a geographic area encompassing the City of Brantford and the Counties of Brant, Haldimand and Norfolk. The head office is located in Brantford.

We are seeking a diverse leadership pool of qualified candidates for future Principal and Vice-Principal positions. This posting is open to both internal and external candidates.

Application packages must be received no later than **4:00 p.m. on Wednesday October 22, 2025** by [alexandra.groves@granderie.ca](mailto:alexandra.groves@granderie.ca). Candidates are encouraged to inform their current supervisor of their intent to apply.

The application must include the following:

- (a) Resume
- (b) Cover letter that specifies the position the candidate is applying for and includes the positive impact they aspire to have on the school community
- (c) Candidate Leadership Experience Reflection
- (d) 2024 Ontario College of Teachers Certificate of Qualification
- (e) References:
  - Internal Candidates: Three (3) most recent supervisors, including current supervisor
  - External Candidates: Three (3) most recent supervisors including your current supervisor and Superintendent. Include contact numbers and email for each.

### Professional Qualifications

- (a) The applicant holds a Certificate of Principals' Qualification indicating Part I and must complete Part II by September 2026

### Experience Qualifications

- (a) The applicant will have successful experience as a teacher (for Vice-Principal) and Vice-Principal (for Principal)
- (b) Applicants must demonstrate:
  - effective, innovative, collaborative and change-focused leadership
  - anti-racist, anti-colonial and anti-oppressive approaches to leadership
  - an ability to implement effective practices and responses with an equity and human rights lens
  - varied curriculum experience
  - exceptional communication and organizational skills

### Role Expectations



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The successful candidate will provide instructional leadership, effective customer service, inspire confidence, display a high degree of motivation, competency, quality of judgement, creativity and sensitivity to others and to the present and future challenges facing education.

Working with the Superintendent/Principal of the assigned school, the successful candidate will help supervise students and staff, coordinate instructional programs, facilitate school-based staff development, develop school plans, and administer the school.

Successful candidates will be placed on a ready to hire list for a three-year period and may be assigned at any time.

All new employees are required to provide an original Police Record check (which includes a "vulnerable sector search") acceptable to the Board prior to the commencement of employment.

### Application Package

Request an Application Package through Alex Groves, Executive Assistant to the Superintendent of Human Resources at [alexandra.groves@granderie.ca](mailto:alexandra.groves@granderie.ca) or at 519-756-6301 ext.281159, **on or before October 15, 2025.**

All applications will be subject to a screening process and some applicants may not be granted an interview.

### Information Session

An information session, via Microsoft Teams, for those interested has been arranged for on **Thursday October 2<sup>nd</sup>, 2025 @ 4:00 p.m.**

The Grand Erie District School Board values and supports individuals of all abilities. If you require an accommodation to assist you with any aspect of the hiring process, please contact Lisa Gleason for assistance.

**Grand Erie District School Board** recognizes **Six Nations of the Grand River** and **Mississaugas of the Credit First Nation**, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all **First Nations, Métis** and **Inuit Peoples** who reside within Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn and play, and commit to working together in the spirit of Reconciliation.