

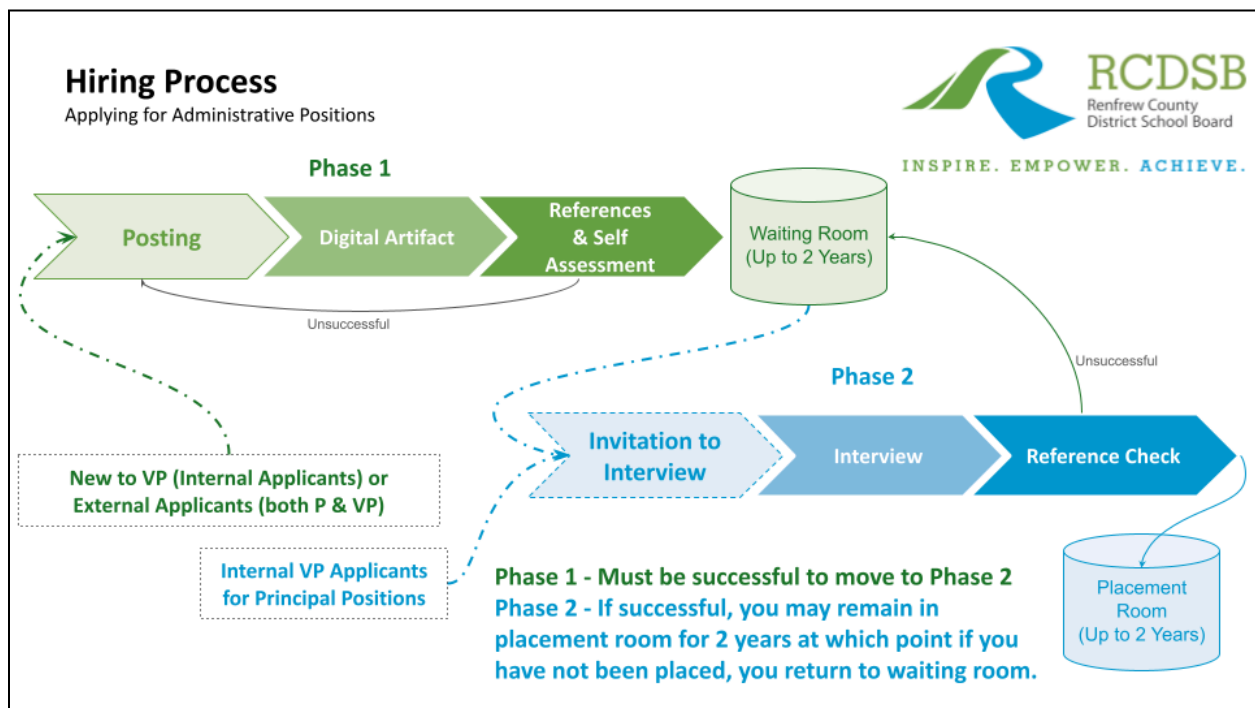
JOB POSTING

Seeking Candidates Interested in RCDSB Vice Principal/Principal Opportunities

The Renfrew County District School Board (RCDSB) aims to develop all students and staff in its care to their greatest potential as individuals within our society. In alignment with our [Renewed Leadership Strategy](#), the RCDSB is seeking candidates for **Vice Principal & Principal Opportunities**.

Qualifications:

- Candidates must have PQP Part 1 or are currently registered in the program.
- Obtaining Part 2 will be a requirement, if appointed.



At this time interested applicants are invited to submit the following by the closing date:

- 1) a **concise** updated resume (*This **is required for all** applicants to ensure qualifications.*)
- 2) a [Personal Leadership Resources Self-Assessment](#)
- 3) a [Digital Artifact](#) (*This **is required for all** applicants, even if you had submitted a Digital Artifact/Sign Off during the previous round*)
 - a) The applicant's direct supervisor will be required to complete the [Digital Artifact Sign Off Form](#) in support of their submission. Please forward to your direct supervisor.
- 4) The **contact information** for three professional references (with authorization for contact under the Freedom of Information and Protection of Privacy Act). One of your references must have

had direct supervision of your duties in the last three years. Current RCDSB Superintendents cannot be a reference. Please use this [Submission Link](#) (via Google Forms).

Next Steps:

- The RCDSB Hiring Committee will evaluate the Digital Artifact and Self-Assessment and provide each candidate a decision based on the [RCDSB PVP Hiring Tool](#).
- If successful, the candidate is placed in **Phase 1: Waiting Room**. Candidates may remain in the **Waiting Room** for up to 2 years without the need to re-apply.
- Digital Artifacts are tentatively being reviewed on **May 20th, 2025**.
- Successful applicants to the Waiting Room will be offered the opportunity to interview for **Phase 2: Placement** and if successful, placed in the Placement Room. For potential placements, interviews will be conducted **May 30th, 2025** (to be confirmed) and will be in-person at the Board Office, 1270 Pembroke Street West, Pembroke.

Closing date for submissions: May 15th, 2025 @ noon.

Please submit your resume & Digital Artifact directly to Heather Tatton, *Human Resources*, via email (tattonh@rcdsb.on.ca). Completed submissions (which include items 1-4 above) are due by noon on Thursday, May 15th, 2025.

All offers of employment are conditional upon receipt of a current vulnerable sector screening criminal background check acceptable to the Board.

The RCDSB is committed to creating an accessible and inclusive workplace. We encourage and welcome applications from Indigenous peoples, women, people with disabilities, and persons of all races, ethnic origins, religions, sexual orientations, gender identities and gender expressions.

We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Applicants requiring a Code-protected accommodation are encouraged to advise Human Resources (hrdept@rcdsb.on.ca) throughout any stage of the recruitment process.