



Members on Term Assignment

Information for Retiring/Retired Administrators

Are you retiring? Recently retired? Have you taken advantage of the OPC's [Term Assignment membership](#)?

Term Assignment membership is available to retired principals and vice-principals working as supply administrators, subject to the approval of the OPC Executive Director and the Director of Employee and Membership Services in their absolute discretion. Membership is effective from the date the application is received and continues until the end of the school year. Retroactive coverage may apply in certain circumstances.

Benefits of Term Assignment Membership

Members on term assignment have access to

- protective services coverage for the period of the term assignment
- negotiations support
- maintenance of optional life insurance, if applicable
- access to professional learning and training at reduced rates
- access to networking and coaching opportunities
- discounts from the OPC and our affinity programs
- full access to resources on our website
- notarial services in accordance with the OPC's procedures.

Working in Retirement

Members on term assignment (retired administrators) can work up to 50 days in a school year (September – August) without interrupting their pension. You can continue working until the end of the month in which you exceed the 50-day re-employment limit. For more information about re-employment limits, visit the [Ontario Teachers' Pension Plan \(OTPP\) website](#).

Access to Protective Services Coverage and Support

On the date of retirement, membership with the OPC expires. As per our [Membership Policy](#), former Members, who retired in good standing, maintain entitlement to historical protective services. This means that you will have access to protective services for incidents that may have occurred when you were an OPC Member (before you retired).

If you return as a supply administrator, access to protective services is available only through a [Term Assignment membership](#). This membership provides coverage for matters arising during the term assignment, even if the need for support arises after the assignment has ended. Historical coverage applies only to periods during which you held a Term Assignment membership.

While retired OPC Members may become [Associates](#), this category **does not provide access to protective services** if you return to work as a supply administrator.

Entitlement to protective services begins on the date the OPC receives the application and fees. If you apply within 30 days from the start of your first term assignment in the school year and pay the applicable fees retroactively, your membership may be backdated to the first day of the assignment.

We recommend that you negotiate with your school board to cover your Term Assignment membership fee. However, payment remains your responsibility. To ensure your protective services coverage is in place, apply for membership and submit the applicable fee at the start of your assignment.

District Recognition

Retirees who are Members on term assignment are recognized as a [Local OPC District](#), with a minimum of 20 Members. The group has two elected General Assembly Members for a two-year term, who will serve as Voting Members of the OPC.

The Term Assignment Committee chairs can be contacted at termassignment@principals.ca.

The elected General Assembly Members shall

- represent the views and concerns of Members on term assignment, to the OPC
- provide input to the OPC's Terms and Conditions process as requested
- consult with the OPC on matters of provincial interest and offer advice and information about Members on term assignment.

There will be no levy imposed on the District. Any meeting, event, professional development or other opportunity funded by the OPC fee rebate shall be open to all Members on term assignment.

Membership Fees

Members on term assignment will pay

- \$761.00 if working up to the OTPP re-employment limit
- \$1,475.00 if continuing to work beyond the OTPP re-employment limit (see Working in Retirement above).

The initial membership fee is payable within 30 days of commencing the assignment. This will entitle you to all the benefits of membership for that school year, provided the term assignment does not exceed the OTPP re-employment limit as outlined above. If you continue working beyond the OTPP re-employment limit, you must notify both the OTPP and the OPC.

The difference between the Term Assignment fee and the full membership fee is payable immediately to maintain entitlement to the benefits of membership. Under no circumstances will total membership fees for one year exceed the full annual membership fee.

Term Assignment membership fees are non-refundable and non-transferable.

More Information

For more information on Term Assignment membership, contact Membership Services at 416-322-6600 or 1-800-701-2362, or email membership@principals.ca.

For more information on the OPC's District Recognition Policy, email corporate@principals.ca.