

Education Officer | Assessment, Evaluation, and Reporting

Ministry of Education Organization	Ministry of Education, Ontario Public Service
Division:	Student Achievement Division
Position Title:	Education Officer
Number of Positions:	1
Job Term:	Up to Three Years Secondment
Location:	Toronto Region – 315 Front Street, 13 th Floor Toronto, Ontario, M7A 0B8
Compensation Group:	Association of Management, Administrative and Professional Crown Employees of Ontario (AMAPCEO)
Salary:	\$77,146.00 - \$133,183.00 per year
Posting Status:	Open Targeted

Note: Effective April 1, 2024 the salary range for this position is \$82,217 to \$141,937 per year in compliance with the AMAPCEO collective agreement provisions. The new rates, effective retroactive to April 1, 2024, were recently confirmed and dates for implementation of the new salary rates are still to be determined.

Posting Date: April 8, 2024
Closing Date: April 29, 2024

Are you a high-performing educator with significant experience in assessment, evaluation and reporting with extensive experience implementing assessment and evaluation in the secondary grades. Are you interested in helping to shape the future of education in Ontario? If so, consider joining the Student Achievement Division at the Ministry of Education and become part of a highly motivated team in the Curriculum, Assessment and Student Success Policy Branch that leads the development and implementation of Ontario's assessment and reporting policies.

We are seeking an individual with the following experience:

- Extensive Ontario teaching experience with expertise in assessment, evaluation and reporting in a secondary setting.
- Knowledge of and leadership experience in implementing ministry policies, resources, and curriculum, including *Growing Success: assessment, evaluation, and reporting in Ontario's schools, kindergarten to Grade 12*.
- Extensive experience implementing policies and initiatives related to reporting of student learning, including Ontario's provincial report cards and the Ontario Student Record.

- Expertise building anti-racist, anti-oppressive, and anti-discrimination cultures in schools and fostering culturally responsive and relevant, equitable and inclusive learning environments.
- Demonstrated understanding and experience supporting the integration and implementation of Indigenous histories, perspectives, worldviews, pedagogy, and emerging issues related to curriculum and assessment policy making, writing, and research.
- Collaborate with internal and external ministry partners in the development and implementation of policies related to assessment, evaluation, and reporting.
- Extensive knowledge of school systems, curriculum and program implementation, and professional learning that have been developed through work within the school system as an educator, school leader and/or system leader.
- Experience and knowledge with the development of culturally relevant and responsive curriculum and curriculum-linked resources related to assessment policy.
- Implementing a range of high-impact instructional and assessment practices in schools designed to identify and meet the needs of diverse learners.
- Dismantling a range of practices and attitudes that marginalize particular groups of students, such as addressing bias, building cultures of accountability and developing culturally responsive and relevant practices.
- Expert knowledge in evidence-based pedagogical approaches, curriculum and assessment expertise, instructional leadership experience, and a passion for increasing the achievement and well-being of all students.
- Ability to plan, conduct and make recommendations on highly diverse, complex and far-reaching array of educational curriculum and related policy issues.
- Ability to develop, evaluate and facilitate digital resources and implementation strategies to support appropriate implementation in school boards and schools.
- Ability to coordinate committees to develop policy or supporting documents used as a basis for instructional programs across the province.
- Ability to instruct school officials, professional associations, and other areas of provincial and federal governments on policy and specialized areas of education, as well as prepare briefs, respond to correspondence, and develop and deliver professional learning workshops.
- Ability to develop and sustain positive relationships and networks with stakeholders, including to gather information; identify needs; provide advice, interpretation and clarification; and collaboration and cooperation amongst stakeholders on education policies and materials.
- Ability to coordinate with branch colleagues to ensure consistency in policy approaches and seamless education policies between elementary and secondary schools, and participate on committees, study groups and task forces addressing a wide variety of major policy and program related issues.

What can I expect to do in this role?

You will lead Ontario's assessment, evaluation and reporting policies connected to what students learn in Ontario's elementary and secondary schools and will collaborate with

high-performing teams as they engage education and industry stakeholders, subject matter experts, and Indigenous partners.

You will also:

- Support the implementation of emerging assessment, evaluation, and reporting policies, resources, and curriculum, including *Growing Success: assessment, evaluation, and reporting in Ontario's schools, kindergarten to Grade 12*.
- Review, develop and/or implement resources to support student achievement, equity and well-being.
- Support ministry priorities in achievement, equity, and well-being and work collaboratively across the division.
- Engage in cross-curricular and cross-departmental connections and collaborations to support the development and implementation of curriculum-linked and research-informed resources.
- Ensure supports are aligned with ministry priorities (e.g., Education that Works for You, the First Nation, Métis, and Inuit Education Policy Framework, Learning for All, and Growing Success).
- Develop internal and external partnerships and represent the Student Achievement Division as needed with key stakeholder groups.

Desired Knowledge and Experience:

- Extensive experience teaching and leading evidence-based instructional and assessment, evaluation and reporting practices from Kindergarten to Grade –12, with significantly demonstrated knowledge and experience in the secondary grades.
- An excellent understanding of and extensive experience with the Ontario publicly funded education system.
- Strong knowledge of current research and assessment and reporting policies, resources, and curriculum, including *Growing Success: assessment, evaluation, and reporting in Ontario's schools, kindergarten to Grade 12*.
- Knowledge and understanding of current educational research and promising practices in support of equitable, inclusive, and culturally responsive language education.
- Knowledge of current research and evidence-based assessment and instructional practices in supporting multilingual/culturally linguistically diverse learners.
- Knowledge of and expertise in consultation and engagement principles and practices related to building relationships and collaborating with First Nations, Métis, and/or Inuit communities and organizations.
- The ability to manage multiple, complex and sensitive issues with tact and diplomacy within demanding timelines.
- Reflective listening, questioning, and facilitation skills to provoke thinking and co-reflection.
- Excellent relationship building skills in a collaborative professional learning environment.
- Research, analytical, evaluation and interpretative skills.

- An ability to think strategically, anticipate and absorb complex and large-scale issues and to develop practical and effective policy positions.
- Reflective listening, questioning, and facilitation skills to provoke thinking and co-reflection.
- Strong planning, time-management, organization and collaboration skills.
- Excellent communication skills, including listening and giving feedback, presenting and oral and written analysis and reporting; and proficiency with MS Word, Excel, Power Point and experience with other web-based applications.

HOW TO APPLY:

Please send your cover letter and resume to Patricia Huang at patricia.huang2@ontario.ca by the closing date.

If you require an accommodation under the [Ontario Human Rights Code](#) in order to participate in the recruitment process, please contact Patricia Huang at patricia.huang2@ontario.ca.

Please note that to qualify for a Broader Public Service secondee, that a successful candidate must be a full-time, permanent employee of a Broader Public Service organization.

In addition, please note that commuting, moving and relocation expenses will not be covered by the Ministry. The successful candidate will continue to be covered by the benefit plans and pension plan of their home board/organization, with the Ministry covering the employer costs of maintaining such coverage.

Remember:

The deadline to apply is **April 29, 2024 at 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

The Ontario Public Service is an inclusive and equal opportunity employer.

We will accommodate your needs under the [Ontario Human Rights Code](#)