

Education Officer | Business Studies Education

Ministry of Education Organization	Ministry of Education, Ontario Public Service
Division:	Student Achievement Division
Position Title:	Education Officer
Number of Positions:	1
Job Term:	Up to Three Years Secondment
Location:	Toronto Region – 315 Front Street, 13 th Floor Toronto, Ontario, M7A 0B8
Compensation Group:	Association of Management, Administrative and Professional Crown Employees of Ontario (AMAPCEO)
Salary:	\$77,146.00 - \$133,183.00 per year
Posting Status:	Open Targeted

Note: Effective April 1, 2024 the salary range for this position is \$82,217 to \$141,937 per year in compliance with the AMAPCEO collective agreement provisions. The new rates, effective retroactive to April 1, 2024, were recently confirmed and dates for implementation of the new salary rates are still to be determined.

Posting Date: April 8, 2024
Closing Date: April 29, 2024

Are you interested in helping to shape the future of education in Ontario? Join the Student Achievement Division at the Ministry of Education and become part of a highly motivated team in the Curriculum, Assessment and Student Success Policy Branch that leads the development and implementation of Ontario's curriculum.

We are seeking an individual with the following experience:

- Extensive Ontario teaching experience in Business Studies to lead revisions of this curriculum.
- Knowledge of and leadership experience in implementing ministry policies, resources, and curriculum, including *Growing Success: assessment, evaluation, and reporting in Ontario's schools, kindergarten to Grade 12*.
- Expertise building anti-racist, anti-oppressive, and anti-discrimination cultures in schools and fostering culturally responsive and relevant, equitable and inclusive learning environments.

- Demonstrated understanding and experience supporting the integration and implementation of Indigenous histories, perspectives, worldviews, pedagogy, and emerging issues related to curriculum-policy making, writing, and research.
- Demonstrated understanding and experience supporting the integration and implementation of Indigenous histories, perspectives, worldviews, pedagogy, and emerging issues related to curriculum and assessment policy making, writing, and research.
- Extensive knowledge of school systems, curriculum implementation, and professional learning that have been developed through work within the school system as an educator, school leader and/or system leader.
- Experience and knowledge with the development of culturally relevant and responsive curriculum and curriculum-linked resources.
- Implementing a range of high-impact instructional and assessment practices in schools designed to identify and meet the needs of diverse learners.
- Dismantling a range of practices and attitudes that marginalize particular groups of students, such as addressing bias, building cultures of accountability and developing culturally responsive and relevant practices.
- Expert knowledge in evidence-based pedagogical approaches in senior-level business studies courses.
- Curriculum expertise, instructional leadership experience, and a passion for increasing the achievement and well-being of all students.
- Ability to plan, conduct and make recommendations on highly diverse, complex and far-reaching array of educational curriculum and related policy issues.
- Ability to develop, evaluate and facilitate digital resources and implementation strategies to support appropriate implementation in school boards and schools.
- Ability to coordinate committees to develop policy or supporting documents used as a basis for instructional programs across the province.
- Ability to interpret and instruct school officials, professional associations, and other areas of provincial and federal governments on curriculum policy and specialized areas of education, as well as prepare briefs, respond to correspondence, and develop and deliver professional learning workshops.
- Ability to develop and sustain positive relationships and networks with all major stakeholders, including to gather information; identify needs; provide advice, interpretation and clarification; and collaboration and cooperation amongst stakeholders on education policies and materials.
- Ability to coordinate with branch colleagues to ensure consistency in policy approaches and seamless education policies between elementary and secondary schools, and participate on committees, study groups and task forces addressing a wide variety of major policy and program related issues.

What can I expect to do in this role?

You will lead the curriculum revision, development and implementation for:

- *The Ontario Curriculum, Business Studies, Grades 9 and 10, 2024*
- *The Ontario Curriculum, Business Studies, Grades 11 and 12*

You will also:

- Support cross-curricular connections to financial literacy, entrepreneurship, skilled trades and related curriculum areas, including the development and implementation of curriculum-linked and research-informed resources.
- Support ministry priorities in achievement, equity, and well-being
- Review, develop and/or implement resources to support student achievement, equity and well-being.
- Ensure curriculum supports are aligned with ministry priorities (e.g., Education that Works for You, the First Nation, Métis, and Inuit Education Policy Framework, Learning for All, and Growing Success).
- Develop internal and external partnerships and represent the Student Achievement Division as needed with key stakeholder groups.

Desired Knowledge and Experience:

- Extensive experience teaching and leading learning across multiple grades and disciplines of Ontario's Business Studies curriculum.
- An excellent understanding of and extensive experience with the Ontario publicly-funded education system.
- Knowledge and understanding of current educational research and promising practices in support of equitable, inclusive, and culturally responsive Business Studies education.
- The ability to manage multiple, complex and sensitive issues with tact and diplomacy within demanding timelines.
- Reflective listening, questioning, and facilitation skills to provoke thinking and co-reflection
- Excellent relationship building skills in a collaborative professional learning environment
- Research, analytical, evaluation and interpretative skills
- An ability to think strategically, anticipate and absorb complex and large-scale issues and to develop practical and effective policy positions.
- Strong planning, time-management, organization and collaboration skills.
- Excellent oral and written communication skills, including listening, engaging, presenting and reporting; and proficiency with MS Word, Excel, Power Point and experience with other web-based applications.

OPS Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism:

We are committed to build a workforce that reflects the communities we serve and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and

expressions.

Visit the [OPS Anti-Racism Policy](#) and the [OPS Diversity and Inclusion Blueprint](#) pages to learn more about the OPS commitment to advance racial equity, accessibility, diversity, and inclusion in the public service.

We offer employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's [Human Rights Code](#).

HOW TO APPLY:

Please send your cover letter and resume to Theodora Vales at Theodora.Vales@ontario.ca by the closing date.

If you require an accommodation under the [Ontario Human Rights Code](#) in order to participate in the recruitment process, please contact Theodora Vales at Theodora.Vales@ontario.ca.

Please note that to qualify for a Broader Public Service secondee, that a successful candidate must be a full-time, permanent employee of a Broader Public Service organization.

In addition, please note that commuting, moving and relocation expenses will not be covered by the Ministry. The successful candidate will continue to be covered by the benefit plans and pension plan of their home board/organization, with the Ministry covering the employer costs of maintaining such coverage.

Remember:

The deadline to apply is **April 29, 2024 at 11:59pm**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.