



School District #8 (Kootenay Lake) has an exciting vacancy for motivated, visionary, energetic, and caring individual for our District Principal of International Program.

Applications will be reviewed every two weeks.

The District Principal of the Kootenay Lake International Program works under the direction of the Director of Innovative Learning, demonstrates the necessary intercultural skills, personal qualities, global business aptitude and leadership skills to manage the International Program. This position is based out of the International Program Office in Nelson, BC.

Responsibilities:

- Oversees the implementation of the International Student Program
- Ensures the consistent implementation of a standard of practice for support and program delivery of international students in SD8 schools, including the implementation of English proficiency assessments, course delivery, counselling availability, and other supports at each school
- Supports school-based staff in determining and delivering appropriate programs for international students in schools
- Maintains legal custodianship of international students
- Oversees the International Homestay program
- Maintains database of contracts with international agents in the True North database and maintains positive relationships with agents for the purpose of supporting international students
- Research potential markets and legal requirements in foreign countries and implements marketing materials for International Education
- Hosts the district Welcome Centre

The successful candidate will demonstrate:

- A strong commitment to student success and to homestay parent and community involvement
- The ability to work closely with secondary school principals, staff and partner agencies
- A commitment to enhance, nurture and value positive relationships with international partners and agents
- The ability to empower students' sense of belonging and self-esteem in a caring and inclusive environment
- The ability to empower staff to work towards common goals and initiatives
- Excellent interpersonal, communication, organizational and team-building skills and a sense of humor

Applicants are asked to submit:

- A brief letter of application explaining interest in the position for which they are applying;
- A detailed Curriculum Vitae, including:

- Formal Academic Credentials (including degrees, teaching /administrative evaluations, transcripts, teaching reports, etc)
- Professional Certification evidence
- Selected Institutional Affiliations and Professional Leadership Roles
- Specialist Leadership Training and Professional Development Certifications
- Communications Experience; Presentations and Publications
- References (please be advised that only the references listed on the C.V will be contacted relative to this specific application but that more may be requested depending on what is provided)
- Evidence of completion of a Graduate Degree (copies of transcripts will be accepted)

Candidates selected for an interview/presentation will be expected to demonstrate to a panel:

- An understanding of the Ministry of Education's new curriculum; SD8 Board of Education's Board Goals and Student Expectations; SD8 Strategic Plan;
- Evidence of a strong ability to advance the Board's Expectations in a learning environment devoted to excellence for learners;
- Developing skills in advancing a culture that embraces the personalization of learning;
- Developing understanding of how technology supports learning and work;
- A spirit of innovation and creativity.
- Knowledge and understanding of international education in a global context, language acquisition and culture issues

Minimum academic qualifications/experience:

- Master's degree in educational leadership or a related field
- Minimum 3 years' experience as a school or district leader
- Experience working collaboratively with international students in educational settings
- BC Teaching Certificate

For more information, please contact Chandra Singh, Director of Human Resources at chandra.singh@sd8.bc.ca

The successful applicant will have a Criminal Record Check (submitted by the employer)

THIS IS AN EXCLUDED POSITION AND IS GOVERNED BY BCPSEA AND BOARD APPROVED SALARY GRIDS, DEPENDING ON TRAINING AND EXPERIENCE OF CANDIDATE.

Applicants must be certified in British Columbia with a Professional Teaching Certificate or be eligible for certification by the start date of the assignment.

Qualified applicants are invited to apply on Make a Future at <https://bit.ly/3Su0SPt>. Only applications submitted on Make a Future will be considered. While the District encourages all applications, only those selected for an interview will be contacted.

School District 8 supports equity hiring for Indigenous applicants.

**If you are experiencing any technical issues with your application process to contact Make A Future's customer service line as HR cannot upload or assist with these types of issues. We also cannot accept documents via email such as cover letters/resumes/transcripts/teaching reports via email as they do need to be part of the employee's Make a Future profile.*