

## REQUEST FOR PROVINCIAL REBATE FORM

To be submitted to:

Membership Services  
Ontario Principals' Council  
20 Queen St. W.  
Suite 2700, PO Box 7  
Toronto, ON M5H 3R3  
[membership@principals.ca](mailto:membership@principals.ca) or 416-322-6618

**Name of District:** \_\_\_\_\_ **District No.** \_\_\_\_\_  
**Rebate Cheque to be made payable to:** \_\_\_\_\_  
**OPC Member Name:** \_\_\_\_\_  
**School Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please prepare the OPC provincial rebate for the year \_\_\_\_\_. It is understood that this rebate will be payable in two installments, subject to the requirements of the Local Rebates Policy, the first following verification of the number of Members for that district at the fall Council meeting. The second installment of the rebate will be paid in April following verification of the number of Members at the winter Council meeting.

Note: Rebates will only be released after the district's membership list is received and verified by the OPC.

Attached are the following documents:

- A detailed financial statement showing the disbursement of the rebate funds and the OPC Scholarship Award funds for the previous year (suggested: photocopies of scholarship cheques or detailed bank statements annotated to include the recipients' names)
- A list of the local district Executive
- A copy of our local Constitution
- A copy of our most recent terms and conditions agreement (including an electronic copy)
- Updated membership list with any changes highlighted

Signed by District President/Chair: \_\_\_\_\_

Please print name: \_\_\_\_\_

Date: \_\_\_\_\_