



## DIRECTOR OF EDUCATION

The Thunder Bay Catholic District School Board invites applicants for the position of:  
Director of Education/Secretary to the Board

Closing date: Wednesday, June 5th, 2024 @ 4:00 p.m.

The Thunder Bay Catholic District School Board is seeking a dynamic, visionary, and progressive leader who has demonstrated exceptional commitment to the mission and ministry of Catholic education. The effective date of appointment is August 1, 2024, or another mutually agreeable date to be negotiated in consultation with the Board.

The Thunder Bay Catholic District School Board is a progressive and fiscally responsible system of over 7,000 students in 20 schools, including two fully-composite secondary schools, a French Immersion program, extensive special education programs and leading-edge curriculum services.

Thunder Bay is a unique, welcoming community of approximately 110,000 located on the shores of Lake Superior in Northwestern Ontario. Offering spectacular scenery, an impressive variety of culture, art, sporting and entertainment amenities, state-of-the-art healthcare, research and post-secondary education institutions, Thunder Bay offers a high quality of work-life balance.

Reporting to the Board of Trustees, the Director of Education will lead a system dedicated to excellence in education and living the values of Jesus Christ. The new Director of Education will continue to implement the Board's multi-year strategic plan, which focuses on academic success, equity, the well-being of our students and staff, and Catholic faith. The Director, along with their team, will continue to promote the growth of our Catholic School Board.

The ideal candidate will demonstrate a strong commitment to Gospel values and the teachings of Jesus Christ and the Catholic Church. The individual will bring an outstanding record of achievement in progressively senior leadership positions, coupled with an inspiring and genuine leadership approach that fosters confidence in others to take the lead and promotes a culture centred on trust, accountability, and excellence.

Key attributes and skills include: able to collaborate and build strong relationships and partnerships with stakeholders; demonstrates transparency and frequency of communication while implementing change and creating organizational direction; has business and financial acumen; familiarity with the education funding model; possesses strength in critical thinking, problem solving and decision making; political acuity; and is a people-focused leader who displays a visible presence throughout the system. The Board of Trustees are seeking an individual with a proven track record of results combining Supervisory Officer Qualifications with a Master's degree or equivalent.

Candidates are ultimately asked to submit by email (in a single PDF if possible, and marked "Personal and Confidential"): a detailed cover letter and résumé; a one-page statement of personal philosophy of Catholic Education; a list of four references, including one current pastoral reference (who will not be contacted without prior consent); to:

Tony Romeo, Chairperson  
Thunder Bay Catholic District School Board  
459 Victoria Avenue West  
Thunder Bay, ON P7C 0A4  
[tromeo@tbcschools.ca](mailto:tromeo@tbcschools.ca)